

**Report to: Overview and Scrutiny Committee**

**Subject: Programme of Portfolio Holder Attendance**

**Date: 23 July 2018**

**Author: Democratic Services Officer**

## **1. PURPOSE OF THE REPORT**

- I. To consider the areas of responsibility of Councillor John Clarke, Leader, and Councillor Michael Payne, Deputy Leader and Portfolio Holder for Resources and Reputation, as part of the programme of holding the Executive to account.
- II. To discuss areas for examination in Councillor Peter Barnes Environment Portfolio for the September Committee.

## **2. BACKGROUND**

At the 20<sup>th</sup> July 2015 Overview and Scrutiny Committee, Members agreed to continue with a programme of attendance by Portfolio Holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for Portfolio Holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself. Non-executive members have also been invited to submit questions for the Portfolio Holder.

## **3. 2018/2019 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Councillor John Clarke, Leader, and Councillor Michael Payne, Deputy Leader and Portfolio Holder for Resources and Reputation are attending the Committee to give Members the opportunity to examine their areas of responsibility.

## **I. Councillor John Clarke, Leader of the Council**

- Overall strategy and delivery of agreed Council priorities and objectives
- Oversight of all Cabinet responsibilities
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community
- Representing the interests of the Council and the wider community on the Nottingham and Nottinghamshire Combined Authority, East Midlands Council, and other key strategic local, regional and national bodies
- Oversight of the Council's Collaboration Agreement with Newark and Sherwood and Rushcliffe Councils
- Building and maintaining positive relationships with and between elected Members and employees
- Promoting and encouraging effective corporate governance and the highest standards of probity.

## **II. Councillor Michael Payne, Deputy Leader and Portfolio Holder for Resources & Reputation**

- Budget strategy, financial management and local taxation
- Asset Management, including the Council's investment property, sales and purchase of land
- Communications, marketing and promotion
- Media relations
- Customer Services, information and communications technology.

Customised reports detailing performance outcomes for Q4 are attached at **Appendix 1 and 2** to assist Members' identify areas for consideration.

The following questions and areas for discussion have been submitted in advance from Members:

### **Questions received in advance of the committee**

#### **FOR LEADER OF THE COUNCIL**

- I. **LI317.** What further actions are currently taking place to ensure staff are kept informed about what the authority is doing?

- ii. Would the Leader give a clearer indication on building and developing relationships with partners at all levels? Allied to this would he comment on a BBC report stating that Nottingham City Council and GBC were amalgamating or integrating?

#### **FOR DEPUTY LEADER**

- i. **Introduce a programme of activity to reduce duplicate or abortive work.** Could we have more information concerning 'the programme of activity to reduce duplicate and abortive work'? What is the process involved? Does it cover all GBC staff and departments?
  - ii. **Embed new arrangements for the delivery of strategic procurement advice and contract management.** The note explains that no progress seems to have been made on the arrangements for the delivery of new strategic procurement and contract management process. Surely the 100% progress bar and green tick should be 0% and red?
  - iii. **Implement co-location with Nottinghamshire Police in the Jubilee Depot, Arnold.** Could the Deputy Leader give an indication as to numbers of police involved, their role, operating hours, what impact it will have on access security and our own staff at Jubilee House
  - iv. **Determine and implement the most financially efficient and effective model of operation for environmental services (depot) either in part or entirely.** Would the Deputy Leader brief us on Phase 1 of Plans and new structure and a progress report on Phase2?
  - v. **Explore and where appropriate implement new technology and digital tools to improve efficiency of services.** Could we be informed as to the progress regarding new technology and digital tools to improve efficiency and services? 100% progress and green tick.....is this correct?
- ii. Would the Deputy Leader please elucidate re the AGILE working project and give us his thoughts and news concerning the new reception?

#### **4. FUTURE PORTFOLIO HOLDER ATTENDENCE**

Councillor Peter Barnes, Portfolio Holder for Environment, will be attending the next meeting of the committee to give Members the opportunity to examine areas within his Portfolio.

This includes:

- Waste management

- Street cleaning
- Maintenance and development of parks, open spaces, cemeteries and allotments
- Energy management and sustainability

Members are asked to consider which service areas they would like to examine in this Portfolio. If they have any specific issues they would like Councillor Barnes address Members are requested to submit questions in advance of the meeting.

A customised report detailing performance outcomes for Q4 for the above Portfolio is attached at **Appendix 3** to assist Members' identify areas for consideration.

## **5. RECOMMENDATION.**

The Overview and Scrutiny Committee is recommended to:

- consider, ask questions and comment on the information provided
- thank Councillors Clarke, Payne and guests for their attendance
- identify areas in the Environment Portfolio for examination at the March meeting

## **APPENDICIES**

**Appendix 1: Q4 Performance Leader**

**Appendix 2: Q4 Deputy Leader Resources and Reputation**

**Appendix 3: Q4 Environment**